



**Borough of North Plainfield  
Mayor's Office**

**BLOCK PARTY PERMIT**

No person, association or group except for the Borough of North Plainfield shall cause or permit a municipal street to be closed for the purpose of conducting a block party without first having obtained a permit issued by the Mayor's Office after approval by the Mayor, Police Chief and Fire Chief.

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Applicant Phone: Daytime: \_\_\_\_\_ Evening: \_\_\_\_\_

Name(s) of Street(s) To be Closed: \_\_\_\_\_  
\_\_\_\_\_

Exact Location Of Barricades: \_\_\_\_\_  
\_\_\_\_\_

Block Party Date: \_\_\_\_\_ Rain Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

**Please note: No approved street closure shall exceed 8 hours in duration nor go past 10:00 p.m. Friday and Saturday and 9:00 p.m. Sunday through Thursday.**

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**FOR OFFICIAL USE ONLY**

APPROVED: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor/Administrator

\_\_\_\_\_ Date: \_\_\_\_\_  
Police Chief

\_\_\_\_\_ Date: \_\_\_\_\_  
Fire Chief

**A CLEAR LANE MUST BE MAINTAINED FOR EMERGENCY VEHICLES; BARRICADES  
MAY BE USED TO BLOCK THE INCOMING LANE AT BOTH ENDS - NO OTHER  
CONTINUOUS BARRIERS ARE ALLOWED.**

## INSTRUCTIONS

Applications must be submitted to the Mayor's Office at least 14 days prior to the proposed block party date in order to be submitted to emergency services for approval. Failure to file a timely application can result in the denial of a request.

This application must be circulated by the applicant to every property owner impacted by the street closure for their signature and indication of their approval or disapproval. If the signatures of 25% or more property owners disapprove of the block party request, the application will be denied.

(A signature page is included and can be copied if more space is needed.)

The individual(s) circulating the application must advise all property owners that no vehicular movement will be permitted on the street being used for the block party while the event is in operation. Failure to follow this safety requirement will be cause for revocation of the permit.

Please indicate the appropriate streets and connecting street(s) affected as well as the location(s) of barricades. A clear lane must be maintained for emergency vehicles; barricades may be used to block the incoming lane at both ends - no other continuous barriers are allowed.

Once the fully executed application is submitted to the Mayor's Office, it will be circulated to all emergency services for approval. A denial by any emergency service entity will be deemed as a denial of the block party.

If an application is approved, the person, association or group that is granted the permit shall be responsible for conducting the block party so that there shall be minimum inconvenience to the general public. The street shall be cleaned of all debris.

The applicant agrees to abide by all the conditions of the permit as well as all ordinances and regulations of all Borough departments, including but not limited to Police, Fire and EMS regulations. Applicants shall make every effort to keep noise to a minimum and limit noise to within the boundaries of the block party. All music and any other noise devices must cease by 9:00 p.m. Friday and Saturday and 8:00 p.m. Sunday through Thursday.

***I, the applicant requesting a block party permit, hereby certify that I have fully and truthfully completed this application, circulated same in accordance with the aforementioned and agree to abide by all conditions of the permit and any ordinances of the Borough of North Plainfield and the applicable rules and regulations of all emergency services.***

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

